



# BRANDON SCHOOL DIVISION

August 21, 2019

NOTICE IS HEREBY GIVEN OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES

TO BE HELD MONDAY, AUGUST 26, 2019  
6:00 P.M. (In-Camera) 7:00 P.M. (Public)

J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE

1031 - 6TH STREET, BRANDON, MANITOBA

D. Labossiere  
Secretary-Treasurer

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## AGENDA

### 1.00 AGENDA/MINUTES:

#### 1.01 Approval of Agenda

#### 1.02 Adoption of Minutes of Previous Meetings

- a) Board Meeting, June 24, 2019.  
Adopt.

### 2.00 IN CAMERA DISCUSSION

#### 2.01 Student Issues

- Reports
- Trustee Inquiries

#### 2.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report.

- Trustee Inquiries

#### 2.03 Property Matters/Tenders

- Reports

**- Trustee Inquiries**

**2.04 Board Operations**

- Reports**
- Trustee Inquiries**

**3.00 PRESENTATIONS AND COMMUNICATIONS**

**3.01 Presentations for Information**

**3.02 Communications for Information**

**3.03 Communications for Action**

**4.00 REPORT OF SENIOR ADMINISTRATION**

**- From Report of Senior Administration**

- a) Review Report of Senior Administration – August 26, 2019.

**5.00 GOVERNANCE MATTERS**

**5.01 Reports of Committees**

**5.02 Delegations and Petitions (Max. 15 minutes)**

**5.03 Business Arising**

- From Previous Delegation**
- From Board Agenda**
- MSBA Issues**

- a) Provincial Election Brochure 2019 (Appendix 'A')

**5.04 Public Inquiries (Max. 15 Mins)**

**5.05 Motions**

54/2019 That the Shared Services Agreements between the Division and Christian Heritage School for the 2019-2020 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.

55/2019 That the Collateral Agreement and the Letter of Agreement between The Brandon Teachers' Association and The Brandon School Division with respect to the Extended Health and Dental Plan premiums for the 2019-2020 school year be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.

- 56/2019 That the Trustees be paid the appropriate indemnity for attending the Board of Trustees Strategic Planning Meeting to be held on August 29, 2019 at the Brandon School Division Administration Office.
- 57/2019 That the Board approve the research request from Dr. Allyson Matczuk, Reading Recovery Trainer, The Canadian Institute of Reading Recovery, for the research project entitled "Canadian Re-norming of *An Observation Survey of Early Literacy Achievement* (Clay, 2013)".
- 58/2019 That the Superintendent/CEO establish an ad hoc committee regarding renaming of the Off-Campus School as per Administrative Procedure 7035 – Naming and Renaming of Division Facilities; and that Trustees \_\_\_\_\_ and \_\_\_\_\_ be appointed to the committee.

#### **5.06 Bylaws**

#### **5.07 Giving of Notice**

- a) I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 8/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

#### **5.08 Trustee Inquiries**

#### **6.00 ANNOUNCEMENTS**

- a) Board Strategic Planning Meeting – 9:00 a.m., Thursday, August 29, 2019, Boardroom.
- b) Welcome Back Breakfast for Brandon School Division Staff – 7:00 a.m. to 9:00 a.m., Tuesday, September 3, 2019, Victoria Inn.
- c) Finance and Facilities Committee Meeting – 1:00 p.m., Thursday, September 5, 2019, Boardroom.
- d) Inaugural Board Meeting – 6:00 p.m., Monday, September 9, 2019, Boardroom.
- e) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, September 9, 2019, Boardroom.

#### **7.00 ADJOURNMENT**



# BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), MONDAY, JUNE 24, 2019.

## **PRESENT:**

Dr. L. Ross, Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

## **REGRETS:**

Ms. S. Bambridge, Vice-Chairperson.

The Chairperson called the meeting to order at 6:03 p.m.

## **AGENDA**

### **1.00 AGENDA/MINUTES:**

#### **1.01 Approval of Agenda**

Senior Administration added eleven (11) In-Camera items to the agenda.

Trustee Ross added two (2) items for In-Camera.

Mr. Bartlette – Ms. Letain

That the agenda be approved as amended.

Carried.

#### **1.02 Adoption of Minutes of Previous Meetings**

a) The Minutes of the Board Meeting held June 10, 2019 were circulated.

Mr. Murray – Mr. Sumner

That the Minutes be approved.

Carried.

Ms. Kejick – Ms. Fallis

That the Board do now resolve into Committee of the Whole In-Camera. (6:05 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues**

- Reports
- Trustee Inquiries

**2.02 Personnel Matters**

- Reports
  - a) Confidential #1 – Personnel Report was presented.
  - b) Dr. Marc Casavant, Superintendent/CEO, provided information on a Personnel Matter.
  - c) The Superintendent/CEO provided an update on a Personnel Matter.
  - d) Mr. Denis Labossiere, Secretary-Treasurer, provided an update on a Personnel Matter.

- Trustee Inquiries

**2.03 Property Matters/Tenders**

- Reports
  - a) The Superintendent/CEO provided an update on a Property Matter.
  - b) The Secretary-Treasurer provided information on a Property Matter and answered Trustee questions.
  - c) The Secretary-Treasurer provided an update on a Property Matter and received direction from the Board.
  - d) The Secretary-Treasurer provided an update on two (2) Property Matters.
  - e) The Secretary-Treasurer provided an update on a Property Matter and received direction from the Board.

- Trustee Inquiries

**2.04 Board Operations**

- Reports
  - a) Trustee Ross discussed two (2) Board Operations Matters with Trustees.
  - b) The Superintendent/CEO spoke on a Board Operations Matter and received direction from the Board.
  - c) The Secretary-Treasurer discussed a Board Operations Matter with Trustees and received direction from the Board.

- Trustee Inquiries

Mr. Montague – Ms. Letain

That the Committee of the Whole In-Camera do now resolve into Board. (6:56 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:04 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

**3.00 PRESENTATIONS AND COMMUNICATIONS:****3.01 Presentations For Information****3.02 Communications For Information**

### **3.03 Communications For Action**

### **4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the June 24, 2019 Report of Senior Administration:

- Celebrations
  - Graduation Ceremonies
    - Neelin High School Off-Campus – June 21, 2019
    - Crocus Plains Regional Secondary School – June 24, 2019
    - École secondaire Neelin High School – June 25, 2019
    - Vincent Massey High School – June 26, 2019
  - Dr. Casavant announced that Off-Campus has been approved to be a stand-alone school effective September 2019.
- Information Items
  - Manitoba Education and Training Correspondence
    - Healthy Schools Grant
    - Contingency Fund Allocation
  - Collaborative Learning Team Grant – Earl Oxford School
  - Head Teachers
  - Early Years, Middle Years and High School Athletics – Highlights from Semester Two
  - Scholarship Donors

Mr. Bartlette – Mr. Murray

That the June 24, 2019 Report of Senior Administration be received and filed.

Carried.

### **5.00 GOVERNANCE MATTERS**

#### **5.01 Reports of Committees**

- a) Finance and Facilities Committee Meeting  
The written report of the Finance and Facilities Committee meeting held on June 18, 2019 was circulated.

Mr. Sumner – Mr. Montague

That the Report be received and filed.

Carried.

#### **5.02 Delegations and Petitions**

#### **5.03 Business Arising**

- From Previous Delegation
- From Board Agenda
- MSBA Matters

#### **5.04 Public Inquiries (max. 15 minutes)**

**5.05 Motions**

50/2019 Mr. Montague – Ms. Fallis

The Board finds the monitoring report on Finance and Facilities Goal #3 – “*To lobby the province for increased Tier II and Tier III support given the large and increasing needs of the student population in Brandon School Division*” to be acceptable.

Carried.

51/2019 Mr. Sumner – Ms. Letain

That the proposal from the YMCA of Brandon to operate the Child Care Center at Maryland Park School be accepted.

Carried.

52/2019 Ms. Kejick – Ms. Letain

That the Tender from Jacobson Commercial Ltd. In the amount of \$61,755.33 (including taxes) for the Carpet and Flooring Supply/Installation at Earl Oxford and Waverly Park and for the Carpet and Flooring Supply/Installation with asbestos removal at Crocus Plains Regional Secondary School and École secondaire Neelin be accepted.

Carried.

53/2019 Mr. Bartlette – Ms. Fallis

That the Brandon School Division supports an easement agreement with BellMTS for the southern portion of the Kirkcaldy Heights School property whereby BellMTS can install new underground cable.

Carried.

**5.06 Bylaws**

Ms. Letain

**By-Law 6/2019**

That By-law 6/2019, being a borrowing by-law in the amount of \$992,900 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

**School****Project**

Linden Lanes School

Grooming Room Renovation

Maryland Park School

New K-8 School

École New Era School

Steam Unit Ventilator Replacement

be now read for the second time, having been first read on June 10, 2019.

Carried.

**3<sup>rd</sup> Reading:**

That the rules be suspended and By-Law 6/2019 be now read for a third and final time, and taken as read, finally passed.

Carried.

**5.07 Giving of Notice****5.08 Trustee Inquiries**

**6.00 ANNOUNCEMENTS**

- a) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, August 26, 2019, Boardroom.

Trustee Ross wished everyone a happy, peaceful and safe summer.

**7.00 ADJOURNMENT**

Mr. Murray – Ms. Fallis

That the Board do now adjourn. (7:26 p.m.)

Carried.

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Chairperson

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Secretary-Treasurer





# BRANDON SCHOOL DIVISION

## Report of Senior Administration to the Board of Trustees

August 26, 2019

### A. Administrative Information

#### I. CELEBRATIONS

##### 1. CANADIAN HERITAGE AND MULTICULTURALISM GRANT

George Fitton School has been awarded a grant for \$58,400.00 in support of their project titled "Kishkinamowin Aswaamb – Learning Together". These funds have been allocated under the Aboriginal Peoples' Program, Aboriginal Languages Initiative of the Department of Canadian Heritage.

#### II. COMMUNITY CONNECTIONS

The following community connections were made by Dr. Casavant, Superintendent/CEO from June 19, 2019 to August 19, 2019.

- June 19, 2019 – Brandon School Division Research Advisory Committee
- June 19, 2019 – telephone meeting with IBM Canada K-12 Education
- June 19, 2019 – meeting with Barbara Miller, School Leader, Maryland Park School
- June 20, 2019 – school visit with Chief Balcaen, Brandon Police Service – Linden Lanes School
- June 20, 2019 – school visit with Chief Balcaen, Brandon Police Service – Vincent Massey High School
- June 20, 2019 – Tipi Tour discussion meeting
- June 21, 2019 – graduation ceremony - Neelin High School Off Campus
- June 21, 2019 – Grand Entry, National Indigenous Peoples Day 2019
- June 24, 2019 – graduation ceremony – Crocus Plains Regional Secondary School
- June 26, 2019 – school visit – J. R. Reid School
- June 26, 2019 – telephone meeting with IBM Canada K-12 Education

*"Accepting the Challenge"*

- June 26, 2019 – graduation ceremony – Vincent Massey High School
- July 16, 2019 – Brandon Police Board meeting
- August 13 – 16, 2019 – Manitoba Association of School Superintendents (MASS) Summer Institute

### **III. SUSPENSIONS**

<u>SCHOOL</u>	<u>NO./STUDENTS</u>	<u>NO./DAYS</u>	<u>REASON</u>
Elementary Schools	4 total	3 – 3 day 1 – 5 day	Drug and Alcohol Policy Assaultive Behaviour
High Schools	2 total	2 – 3 day	Assaultive Behaviour

### **IV. INFORMATION ITEMS**

#### **1. SUSPENSION REPORTS FOR THE 2018/2019 SCHOOL YEAR**

For Information ..... Dr. Casavant

There were 208 suspensions reported in the second semester of 2018/2019, 41 in elementary schools and 167 in senior high schools.

During the 2018/2019 school year there was a total of 430 suspensions.

Appendices A and B include details of the school suspensions by category and/or days of consequence.

### **V. PRESENTATIONS**

#### **1. CONTINUOUS IMPROVEMENT PLAN PROCESS**

For Information ..... M. Gustafson

Mathew Gustafson, Assistant Superintendent will provide an update on the Continuous Improvement Plan process.

## **B. Business Arising for Board Action**

### **I. INFORMATION FOR DISCUSSION AND CORRESPONDENCE**

#### **1. PERSONNEL REPORT**

For Information ..... Y. Otukoya

Included in the agenda package as Confidential #1 is the Personnel Report, a listing of resignations and employment approved by the Superintendent/CEO and Secretary-Treasurer since the last meeting.

## 2. RESEARCH REQUEST – CANADIAN INSTITUTE OF READING RECOVERY

For Action ..... Dr. Casavant

A research request has been received from Dr. Allyson Matczuk, Reading Recovery Trainer, The Canadian Institute of Reading Recovery. The title of proposed research is “Canadian Re-norming of *An Observation Survey of Early Literacy Achievement* (Clay, 2013)”.

The purpose of this study is to conduct a re-norming for the tasks of the original assessment tool plus one modified task. In the next publication of the text, *An Observation Survey of Early Literacy Achievement*, 4<sup>th</sup> edition, updated norms for 5 and 6 year olds will be published from New Zealand, United Kingdom and the United States. The Canadian Institute of Reading Recovery recognizes that it is timely and recommended practice to update norms about once every ten years, and see it as a benefit to Canadian teachers to have a national set of norms.

As part of this research project, each trained Reading Recovery teacher will be asked to randomly select two students in kindergarten and two students in grade one, and administer the tasks of the Observation Survey to them at three points during the 2019/2020 school year. All student, teacher, school, division, and provincial identities will be anonymous.

### **RECOMMENDATION:**

*That the Board approve the research request from Dr. Allyson Matczuk, Reading Recovery Trainer, The Canadian Institute of Reading Recovery, for the research project entitled “Canadian Re-norming of *An Observation Survey of Early Literacy Achievement* (Clay, 2013)”.*

## 3. CHRISTIAN HERITAGE SCHOOL

For Action ..... D. Labossiere

I have received the Shared Services Agreements in triplicate as required from Christian Heritage School, for the provision by the Division of transportation services and for use of facilities and resources for 15 grade seven students and for 15 grade eight students to attend Industrial Arts and Home Economics classes for the 2019-2020 school year. The Agreements are attached as Appendices C and D. These Agreements have been approved in previous years.

### **RECOMMENDATION:**

*That the Shared Services Agreements between the Division and Christian Heritage School for the 2019-2020 school year for the provision of transportation services and for use of facilities and resources for Industrial Arts and Home Economics classes be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their*

*signatures and the seal of the Division to the Agreement and to all subsequent claims resulting therefrom in compliance with the Public Schools Act and Regulations thereunder.*

**4. THE MANITOBA PUBLIC SCHOOL EMPLOYEES DENTAL & EXTENDED HEALTH BENEFITS PLAN**

For Action .....D. Labossiere

The Brandon School Division has received notice of the revised premiums for the Manitoba Public School Employees Dental & Extended Health Benefits Plan for the current school year effective September 1, 2019. The Collateral Agreement and the Letter of Agreement between the Brandon Teachers' Association and the Brandon School Division have been revised to reflect the Extended Health and Dental Plan premiums for the 2019-2020 school year and are attached Appendices E and F. A motion is included in the agenda for Board consideration. Please contact me should you require further information.

***RECOMMENDATION:***

*That the Collateral Agreement and the Letter of Agreement between The Brandon Teachers' Association and The Brandon School Division with respect to the Extended Health and Dental Plan premiums for the 2019-2020 school year be approved; and the Chairperson and Secretary-Treasurer be authorized to sign same.*

**II. SENIOR ADMINISTRATION RESPONSE TO TRUSTEE INQUIRIES**

**This report from members of the Brandon School Division Senior Administration is submitted respectfully for your consideration, action, and information.**

**Dr. Marc D. Casavant  
Superintendent/Chief Executive Officer**

# Appendix A

## K-12 Suspension Report Semester 2 2018/2019, 2017/2018, 2016/2017

Category of Suspension							
School	Weapons	Gangs	Drug and Alcohol	Assaultive Behaviour	Cyberbullying	Unacceptable Behaviour	Total # of Suspensions
K-8 Schools	1	0	11	17	0	12	41
High Schools	9	0	34	32	3	89	167
<b>Combined Total for K-12 Schools (18/19)</b>	<b>10</b>	<b>0</b>	<b>45</b>	<b>49</b>	<b>3</b>	<b>101</b>	<b>208</b>

<b>Combined Total for K-12 Schools (17/18)</b>	<b>4</b>	<b>0</b>	<b>39</b>	<b>52</b>	<b>3</b>	<b>52</b>	<b>150</b>
<b>Combined Total for K-12 Schools (16/17)</b>	<b>9</b>	<b>0</b>	<b>34</b>	<b>30</b>	<b>0</b>	<b>29</b>	<b>102</b>

### Total Number of K-12 Suspensions, According to # of Days Consequence

# of Days Consequence	High School By # of Days	K-8 Schools By # of Days		Total High School By # of Days	K-8 Schools By # of Days		Total High School By # of Days	K-8 Schools By # of Days
3 Days	83	24		64	18		21	13
4-6 Days	70	16		50	4		47	7
7-10 Days	4	1		4	1		11	0
11-15 Days	4	0		5	1		0	0
16-20 Days	4	0		2	0		2	0
21-30 Days	2	0		1	0		1	0
<b>Total # of K-12 Suspensions</b>	<b>167</b>	<b>41</b>		<b>126</b>	<b>24</b>		<b>82</b>	<b>20</b>
<b>Combined Total (Total # of Suspensions K-12)</b>	<b>208 total 2018/2019</b>			<b>150 total 2017/2018</b>			<b>102 total 2016/2017</b>	

## Appendix B

### K-12 Suspension Report 2018/2019, 2017/2018, 2016/2017 School Years

Category of Suspension							
School	Weapons	Gangs	Drug and Alcohol	Assaultive Behaviour	Cyberbullying	Unacceptable Behaviour	Total # of Suspensions
K-8 Schools	1	0	18	25	0	19	63
High Schools	11	0	95	76	7	178	367
<b>Combined Total for K-12 Schools (18/19)</b>	<b>12</b>	<b>0</b>	<b>113</b>	<b>101</b>	<b>7</b>	<b>197</b>	<b>430</b>

<b>Combined Total for K-12 Schools (17/18)</b>	<b>12</b>	<b>0</b>	<b>109</b>	<b>104</b>	<b>6</b>	<b>102</b>	<b>333</b>
<b>Combined Total for K-12 Schools (16/17)</b>	<b>14</b>	<b>0</b>	<b>72</b>	<b>85</b>	<b>5</b>	<b>63</b>	<b>239</b>

### Total Number of K-12 Suspensions, According to # of Days Consequence

# of Days Consequence	High School By # of Days	K-8 Schools By # of Days		Total High School By # of Days	K-8 Schools By # of Days		Total High School By # of Days	K-8 Schools By # of Days
3 Days	185	35		141	32		46	17
4-6 Days	159	27		121	10		127	14
7-10 Days	8	1		13	2		23	0
11-15 Days	6	0		7	1		4	0
16-20 Days	5	0		4	0		5	0
21-30 Days	4	0		2	0		3	0
<b>Total # of K-12 Suspensions</b>	<b>367</b>	<b>63</b>		<b>288</b>	<b>45</b>		<b>208</b>	<b>31</b>
<b>Combined Total (Total # of Suspensions K-12)</b>	<b>430 total 2018/2019</b>			<b>333 total 2017/2018</b>			<b>239 total 2016/2017</b>	

THIS AGREEMENT made this 1 day of July, 2019 pursuant to the provisions of Part IV of *The Public Schools Act* and the *Shared Services Regulation and Funding of Schools Program Regulation* thereunder.

BETWEEN:

The Brandon School Division,  
being a school board, and a body corporate pursuant to subsection 3(1)  
of *The Public Schools Act*, C.C.S.M. c. P250  
(called "the Division")

-and-

The Christian Heritage School  
(called "the private school")

WHEREAS the private school is a 'private school' as defined in section 59 of *The Public Schools Act*;

AND WHEREAS pursuant to subsection 60(1) of *The Public Schools Act*, the Division may, with the approval of the Minister of Education and Training, enter into an annual agreement with a private school to provide, under the supervision and control of the Division, transportation for pupils enrolled in the private school, from points on a regular public school bus route operated by the Division to other points on the same route;

AND WHEREAS for this purpose, the Division and the private school are prepared to enter into an agreement to provide eligible pupils enrolled in the private school with transportation on a regular public school bus route according to the terms and conditions of this agreement;

AND WHEREAS prior to the signing of this agreement, the Minister of Education and Training provided approval to the Division to enter into this annual agreement with the private school, pursuant to subsection 60(1) of *The Public Schools Act*;

AND WHEREAS transportation support is payable to the Division for eligible transported private school pupils subject to the provisions set out in the *Shared Services Regulation*, M.R. 131/2012 and the *Funding of Schools Program Regulation*, M.R. 259/2006 (the "Regulations").

NOW THEREFORE the parties agree as follows:

1. The Division shall provide for eligible pupils enrolled in the private school, transportation from points on a regular public school bus route operated by the Division to other points on the same route.
2. The private school pupils receiving transportation on a regular public school bus route operated by the Division, shall be deemed to be in attendance at a public school while on a public school bus.
3. The pupils enrolled in the private school shall be under the supervision and control of the Division while they are on a public school bus receiving the transportation provided by the Division under this agreement.
4. The private school shall execute any documents and provide the Division with any information, documents, returns or reports which may be required by the Department of Education and Training to facilitate financial planning and to determine the amounts of any support which may be payable to the Division in respect of this agreement pursuant to *The Public Schools Act* and the Regulations.



5. This agreement shall be effective for a term of one year commencing July 1, 2019 and ending June 30, 2020.

The authorized representative of each of the parties to this agreement has signed this agreement effective on the day and year written above.

THE Brandon School Division

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer

Christian Heritage School

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Principal

Prior to signing this agreement, the Division was provided with approval by the Minister of Education and Training or designate as required by subsection 60(1) of *The Public Schools Act*.

\_\_\_\_\_  
Minister of Education and Training or  
designate

Date: \_\_\_\_\_

THIS AGREEMENT made this 1 day of July, 2019 pursuant to the provisions of Part IV of *The Public Schools Act* and the *Shared Services Regulation* thereunder.

BETWEEN:

The Brandon School Division,  
being a school board, and a body corporate pursuant to subsection 3(1)  
of *The Public Schools Act*, C.C.S.M. c. P250  
(called "the Division")

-and-

The Christian Heritage School  
(called "the private school")

WHEREAS the private school is a 'private school' as defined in section 59 of *The Public Schools Act*;

AND WHEREAS pursuant to subsection 60(2) of *The Public Schools Act*, the Division may, with the approval of the Minister of Education and Training, enter into an annual agreement with a private school respecting the use of the facilities and resources of the Division by or for the benefit of eligible pupils enrolled in the private school while attending a public school operated by the Division;

AND WHEREAS for this purpose, the Division and the private school are prepared to enter into an agreement respecting the use by eligible pupils enrolled in the private school of facilities and resources of the Division for Home Economics or Industrial Arts, or both, according to the terms and conditions of this agreement;

AND WHEREAS prior to the signing of this agreement, the Minister of Education and Training provided approval to the Division to enter into this annual agreement with the private school, pursuant to subsection 60(2) of *The Public Schools Act*;

AND WHEREAS facilities and resources support is payable to the Division for eligible private school pupils subject to the provisions set out in the *Shared Services Regulation*, M.R. 131/2012 (the "Regulation").

NOW THEREFORE the parties agree as follows:

1. The Division shall provide, in one or more public schools, to eligible pupils enrolled in the private school, certain facilities and resources for Home Economics or Industrial Arts, or both, that are the same as are regularly offered by the Division to eligible pupils enrolled in its public schools particulars of which are set out in Schedule "A", which is attached hereto, and forms part of this agreement.
2. The private school pupils receiving facilities and resources of the Division for Home Economics or Industrial Arts, or both, shall be deemed to be in attendance at a public school while the services are being provided under this agreement.
3. The pupils enrolled in the private school shall be under the supervision and control of the Division while they are attending a public school for the services provided by the Division under this agreement.
4. The private school shall execute any documents and provide the Division with any information, documents, returns or reports which may be required by Manitoba Education and Training to facilitate financial planning and to determine the amounts of any grant which may be payable to the Division in respect of this agreement, pursuant to *The Public Schools Act* and the Regulation.

5. This agreement shall be effective for a term of one year commencing July 1, 2019 and ending June 30, 2020.

The authorized representative of each of the parties to this agreement has signed this agreement effective on the day and year written above.

THE Brandon School Division

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary-Treasurer

Christian Heritage School

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Principal

Prior to signing this agreement, the Division was provided with approval by the Minister of Education and Training or designate as required by subsection 60(2) of *The Public Schools Act*.

\_\_\_\_\_  
Minister of Education and Training or  
designate

Date: \_\_\_\_\_

This is SCHEDULE "A"  
To a Facilities and Resources Agreement ending June 30, 2020  
dated the July 1, 2019.

BETWEEN:

The Brandon School Division

-and-

The Christian Heritage School  
Private School

2025 26<sup>th</sup> Street Brandon, MB  
Location (1)

THIS SCHEDULE provides particulars of the facilities and resources of the Division that are to be provided to eligible pupils enrolled in the private school while in attendance at public schools operated by the Division.

1. The public school(s) in which the facilities and resources of the Division will be provided will be those at:

River Heights School  
École Harrison School

2. The estimated number of eligible pupils enrolled in the private school on September 30, 2019 who will be participating in the use of the facilities and resources in the public school(s) is shown in the table in clause 4.

(1) If the private school has more than one location, include only those pupils in the location(s) being serviced under this agreement, and indicate the location(s) being serviced.

3. The number of minutes of instruction in each instructional cycle in which the facilities and resources described in clause 1 will be provided in the public school(s) to eligible pupils enrolled in the private school is shown in the table in clause 4.

4. Estimated eligible enrolment of private school pupils in the public school(s)      Number of minutes of instruction provided in the public schools(s) for private school pupils in each cycle

	<u>15</u>	Pupils	<u>140</u>	minutes
	<u>15</u>	Pupils	<u>140</u>	minutes
		Pupils		minutes
		Pupils		minutes
		Pupils		minutes
		Pupils		minutes
		Pupils		minutes
TOTAL		Pupils		minutes

5. In the public school(s) there are 6 days in each cycle and 330 minutes each day.

6. The calculation and payment of the grant shall be made using actual data, in accordance with the *Shared Services Regulation*, M.R 131/2012 applicable to the school year.

7. The facilities and resources of the Division that will be provided in the public schools(s) to pupils enrolled in the private school are as follows:

- ☒ Home Economics
- ☒ Industrial Arts

**LETTER OF AGREEMENT**  
**Manitoba Public School Employees Extended Health Plan**

Between the

**Brandon School Division**

and the

**Brandon Teachers' Association  
of the Manitoba Teachers' Society**

**RE: Sept 2019 Salary grid net of Extended Health Plan and Dental Plan**

The Division administers the Manitoba Public School Employees Extended Health Plan as per the Collateral Agreement dated \_\_\_\_\_ for the members of the Brandon Teachers' Association. Teachers who are participants in the Extended Health Plan shall be paid according to article 4 in the Collateral agreement. The following salary schedule reflects the provisions of article 4 of the Collateral Agreement for September 2019.

**September 2019 (2019-2020)**

\$2,826 Annual Benefit Premium

<b>Yrs. Exp.</b>	<b>CLASS 1</b>	<b>CLASS 2</b>	<b>CLASS 3</b>	<b>CLASS 4</b>	<b>CLASS 5</b>	<b>CLASS 6</b>	<b>CLASS 7</b>
<b>0</b>	35,854	39,767	44,096	53,299	57,092	60,517	64,381
<b>1</b>	37,443	41,978	46,488	56,382	60,282	63,874	67,794
<b>2</b>	39,040	44,189	48,882	59,458	63,469	67,228	71,205
<b>3</b>	40,631	46,400	51,279	62,542	66,658	70,584	74,617
<b>4</b>	42,225	48,609	53,671	65,625	69,844	73,940	78,029
<b>5</b>	43,818	50,819	56,066	68,704	73,036	77,297	81,442
<b>6</b>	45,410	53,030	58,464	71,785	76,223	80,654	84,855
<b>7</b>	47,060	55,241	60,855	74,868	79,408	84,009	88,265
<b>8</b>			63,286	77,950	82,599	87,367	91,679
<b>9</b>				81,029	85,788	90,722	95,090
<b>10</b>				84,111	88,976	94,076	98,502

Dated at Brandon, Manitoba this \_\_\_\_\_ day of \_\_\_\_\_, 2019

Signed and agreed on behalf of  
THE BRANDON SCHOOL DIVISION

Signed and agreed on behalf of  
THE BRANDON TEACHERS' ASSOCIATION  
OF THE MANITOBA TEACHERS SOCIETY

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Dr. Linda Ross, Chairperson

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Cale Dunbar, President

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Denis Labossiere, Secretary-Treasurer

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Alison Johnston, Secretary



**THIS COLLATERAL AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2019

**BETWEEN:**

**THE BRANDON SCHOOL DIVISION**  
(hereinafter referred to as the "*Division*")

OF THE FIRST PART,

- and -

**THE BRANDON TEACHERS' ASSOCIATION OF  
THE MANITOBA TEACHERS' SOCIETY**  
(hereinafter referred to as the "*Association*")

OF THE SECOND PART.

**WHEREAS** pursuant to a certain collective agreement dated \_\_\_\_\_, made between the Division and the Association, the Division has agreed to participate in the administration of the Manitoba Public School Employees Extended Health Benefits Plan (the "*Plan*") for all of the eligible employees (the "*Employees*") as described by the Manitoba Public School Employees Dental & Extended Health Benefits Plan Trust (the "*Trust*") in the employ of the Division; and

**WHEREAS** the Division and the Association desire to set forth the terms and conditions under which the Division shall so participate in the administration of the Plan; and

**WHEREAS** pursuant to a certain agreement made between the Manitoba School Boards Association, the Manitoba Teachers' Society and the Trust, the Trust is responsible for the formulation, implementation and operation of the Plan.

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the premises and the mutual covenants herein contained, the parties hereto hereby agree as follows:

1. The preamble hereto shall form an integral part hereof.
2. The terms and conditions of the Plan shall be as formulated by the Trust.
3. Subject to the terms of the Agreement, the Division and the Association shall comply with any administrative or underwriting requirements in respect to the Plan stipulated by the Trust and/or by the insurer appointed by the Trust to administer the Plan.
4. The Division shall make the following payments:
  - a) Subject to paragraph (b) which follows, commencing the September 2019 year, the Division shall pay monthly \$122.00 on behalf of each Employee in respect of the Extended Health plan, and the Division shall pay monthly \$113.50 on behalf of each Employee in respect of the Dental plan said \$122.00 and \$113.50 being the monthly rates for family coverage under each plan. Such payments shall be made to the Trust or to such party as the Trustees shall designate in writing.

- b) Where an Employee is entitled to and has so elected for reduced coverage, as permitted under the terms of the Plan, that is, coverage for Employee and one dependent (spouse or child) only, or for Employee only, or for no coverage in the event of the Employee having alternate employer-sponsored group dental or health coverage, as the case may be, the Division shall pay to the employee the difference in the monthly rate under each plan between family coverage and the coverage elected by the Employee.
  - c) For each year thereafter, the Division shall pay monthly on behalf of each Employee an amount not to exceed the amount payable by the Division for each Employee in the preceding year (taking into account payments referred to in both sub-paragraphs (a) and (b) of this paragraph 4) increased or decreased by a percentage equivalent to the percentage negotiated or awarded on average for the salary schedule of the Employees in the current year.
- 5. It is understood and agreed by the Association that any eligible Employees employed on or after the effective date of the implementation of the Plan shall be required to participate in the Plan unless entitled to elect out of the Plan as may be permitted under the terms thereof.
  - 6. This Agreement may be terminated by either of the parties hereto effective the first day of September of a particular calendar year provided that not less than 12 months written notice of such termination is given by the party terminating this Agreement to the other party hereto.
  - 7. Any notice required or permitted to be given hereunder shall be deemed to be effectively given if mailed by registered mail, postage prepaid or delivered by bonded carrier to the parties at the following addresses:

To the Division:

**BRANDON SCHOOL DIVISION  
1031 - 6th St  
BRANDON MB R7A 4K5**

To the Association:

**BRANDON TEACHERS' ASSOCIATION  
THE TOWN CENTRE  
UNIT D4 – 800 ROSSER AVENUE  
BRANDON MB R7A 6N5**

and if mailed as aforesaid, shall be deemed to have been given on the fifth business day next following that upon which the letter containing such notice was posted.

- 8. Time shall be of the essence of the Agreement which Agreement shall be governed by the laws of the Province of Manitoba.

9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

**IN WITNESS WHEREOF** the Division has caused its Corporate Seal to be hereunto affixed duly attested by the signatures of its proper officers in that behalf, the day and year first above written.

**THE BRANDON SCHOOL DIVISION**

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**Dr. Linda Ross, Chairperson**

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**Denis Labossiere, Secretary - Treasurer**

**IN WITNESS WHEREOF** the Association has caused this Agreement to be executed as duly attested by the signatures of the proper officers of the Association.

**THE BRANDON TEACHERS' ASSOCIATION**

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**Cale Dunbar, President**

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**Alison Johnston, Secretary**



Appendix 'A'

# Election 2019

**Education: The strongest foundation for our future**

**Issues and questions  
for candidates**



*Local Voices  
Local Choices*

*Because schools belong to communities*

**localvoices.ca**

**MANITOBA**

**School Boards**  
ASSOCIATION

*Leadership, Advocacy and Service for  
Manitoba's Public School Boards*

**mbschoolboards.ca**

**The upcoming election** is an opportunity for voters to shape the future of our province. The next government will be making critical decisions in areas that affect the daily lives of Manitobans: healthcare, roads and infrastructure, crime reduction strategies, economic development, and education.

All of these issues are important, but none more so than education. The impact of education on other determinants of well-being is well understood. Educated populations are healthier, and less likely to become involved in the criminal justice system. Good schools are far less expensive to operate than jails. Education is critical to building a skilled workforce, and a skilled workforce not only provides the solid tax base we need for social services, but is also less reliant on those same services.

Supporting education is an investment in our future that benefits everyone. This election is our opportunity to let candidates know that we value education, and to support those that share this value.

## Why education *now*?

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Education is always an important election issue, but 2019 is a watershed year in Manitoba. In January, the government launched a Commission to review K-12 education. Thousands of Manitobans shared their thoughts, through online surveys, written submissions, and public consultations. Formal consultations concluded in June, and the Commission will spend the next several months preparing its report and recommendations. Those will be made public in March 2020, and the government we elect in September will decide what actions to take.



***The Commission's areas of focus—vision, learning and teaching, accountability, governance, and funding—clearly outline what's under consideration. What do you see as the current strengths, challenges and opportunities in these aspects of our public school system, and what would you like to see changed or preserved in our K-12 system?***

## Helping all students learn

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Public schools welcome all children and youth through their doors, resulting in a diverse student population. That diversity is one of the strengths of public education, but if schools are to fulfill their core mandate of ensuring that all students achieve at a high level, additional supports are sometimes required. Whether it's specialized language instruction for newcomers, occupational or physical therapy for a child with special needs, or clinical intervention for one in crisis, these students must be supported. In our public schools, one size does not fit all.



***Are you aware of the diversity that exists in Manitoba's public school population? What would you do to ensure that schools have the resources they need to support every student so they can thrive and achieve at a high level?***

## Beyond school walls

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Health and education have a symbiotic relationship. Just as education tends to improve health, good health is one of the determinants of positive educational outcomes, and children living in poverty too often shoulder the consequences of both diminished health and lower educational outcomes. Schools work to mitigate the negative effects of poverty on their students' learning and health through initiatives such as meal programs, pre-school outreach to families, and summer enrichment programs, but schools cannot tackle the challenge of poverty alone. It will take a concerted effort by all levels of government, as well as other public and private institutions, to not only address the effects of poverty, but also its underlying causes.



***Do you support the efforts of schools in your community to help students overcome the negative effects of poverty on their health and education? What is your understanding of the relative responsibility of schools, municipalities, and the provincial government in supporting students and families in poverty? Are there specific provincial initiatives you support that would help in this regard?***

## Preserving local voice

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All Manitoba public schools provide a solid core education based on the provincially mandated curriculum, but not all schools are the same. Some offer programming that helps preserve community heritage for future generations, such as language courses. Pre-school programming helps ensure that students are ready to learn when they enter kindergarten, but that programming takes many different forms across the province. At the other end of K-12 spectrum, school divisions partner with local businesses, post-secondary institutions, and neighbouring divisions to develop technical and vocational programming that helps youth transition to the workforce and communities grow and prosper. Programs such as these are made possible because of funds raised by the special levy, the property tax set by school boards to support education.



***Are you familiar with the types of locally-supported programming that exists in schools in your community? How would you work to ensure that communities retain the ability to shape schools to meet their specific needs and wishes?***

## The value of school boards

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Manitoba has 37 elected school boards, comprised of almost 300 school trustees. School trustees are not full-time employees with benefits; they are community representatives, working for minimal compensation to govern local schools. Provincially, the cost of school boards amounts to 0.5% of the provincial education operating budget. An additional 3% pays for the highly qualified administrators needed to manage and lead educators and other staff in the complex business of education. Combined, board and administration costs total 3.5% of operating budgets, an amount that is capped by law and which compares favourably to other levels of government. This means that more than 95% of education dollars are spent in classrooms, paying for operations and maintenance, and transporting students.

Some argue that Manitoba has too many school divisions, simply because other provinces may have fewer. But reducing school divisions does not reduce costs, as was shown when mandated amalgamations reduced the number from 54 to 37 in 2001. What it does do is increase costs, create a great deal of disruption and uncertainty in the system, and dilute community voice. If we are going to reduce the number of school divisions in Manitoba, we need to do so for a better reason than “because everyone else is doing it”—and objectively, that reason does not exist.



***Do you know what school boards actually do in Manitoba? Do you believe that they add value to our public school system? Are you willing to work cooperatively with school boards in your community to the benefit of local students and schools? Do you support the current configuration of school divisions in Manitoba, and if not, how do you think it should be changed?***

